

**A Guide to  
Parliamentary  
Procedure**

# Overview

- Rules of debate
- Designed to maintain order
- Actual rules of Congress
- 4 Major parts
  - The Speaker's List
  - Moderated Caucuses
  - Unmoderated Caucuses
  - Voting Procedures
- Motions & Seconds



# Getting Started

- Attendance
- Motion to Open Debate (Simple Majority)
- Motion to Open the Speaker's List (Simple Majority)
  - Specify speaking time
- Motion to Set the Agenda (Plurality)
  - Motion to set the agenda on\_\_\_\_
- All this may be done by the chair



# The Speaker's List



- Default state of debate
- Most formal speaking
- Longest speaking time, around 1-2 min
- Speak at the front of the room
- Chair keeps a running list of delegates
  - to start out and after each speech, the Chair will ask if anyone would like to be added
- 3 Yields



# Moderated Caucuses

- 30 second to 1 minute speaking time
- Speak at your table or front of the room (up to chair)
- May or may not set a specific time (up to chair)
- Motion for a \_\_ minute moderated caucus with a speaking time of \_\_ to \_\_
- Raise placards to speak
- No formal list



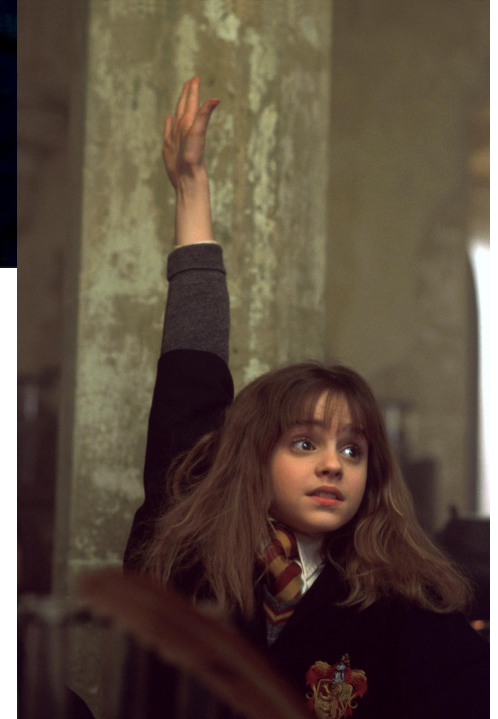
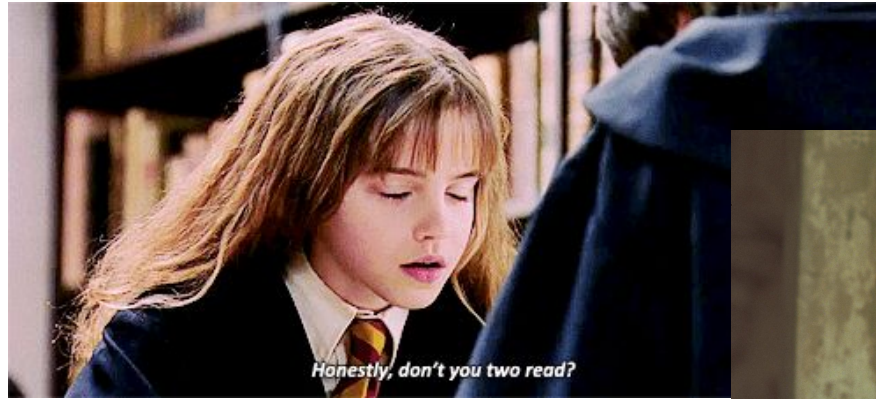
# Unmoderated Caucuses

- No organization
- Get up and move around the room
- Plan strategies
- Write Bills
- Motion requires simple majority
  - Motion for a \_\_\_ minute moderated caucus to \_\_\_



# Points

- personal privilege
  - bathroom
  - drink
  - temperature
- order
  - if you think rules are being broken
- information
  - fact check
- parliamentary inquiry
  - if you're confused about all this



# Simulation

- Practice your new skills
- Topic: A zombie virus originating in Seattle is sweeping across the United States. Most of the Pacific Northwest has fallen, and there are reports of cases in most major cities across the country. How should the U.S. proceed?
- Chair: Nadine
- Co-Chair: Brittney
- Staff: Bryce



# Things to Remember

- Motions
  - Open Debate
  - Speaker's List
  - Moderated Caucus
  - Unmoderated Caucus
- Points
  - Privilege
  - Order
  - Parliamentary Inquiry
  - Information
- Yields